MILEAGE REIMBURSEMENT
WASHINGTON COUNTY, TEXAS

NOTE: This form must be completed in detail and submitted to the County Auditor to claim reimbursement for use of personal auto for official local or intercounty business travel. Reimbursement will be 58 cents per mile.

PERSON SUBMITTING REQUEST: _____

DATE OF REQUEST: _____ DEPARTMENT: _____

DATE	ODOMETER READING FROM	TO	MILES	DESCRIPTION OF OFFICIAL COUNTY TRAVEL
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	
			0	

TOTAL MILES *0* **X** **58 CENTS = $** *0.00*

"I hereby certify that the above is a true and correct statement of use of my personal auto for official local or intercounty business travel and request reimbursement for the same."

_____
SIGNATURE OF EMPLOYEE DATE

BUDGET ACCOUNT (S) TO BE CHARGED

_____
_____

_____
SIGNATURE- OFFICIAL/DEPT. SUPERVISOR DATE

_____
COUNTY JUDGE DATE

_____
COUNTY AUDITOR DATE