

FLOODPLAIN DETERMINATION AND PERMITTING PROCEDURES

1. **Floodplain Determinations/Permit Applications:** The landowner should contact this office to obtain a permit application. Permit applications are not available online or from any other source. The Floodplain Determination/Development Permit Application fee is \$25, and is non-refundable. A **physical address number** for the subject property is required. To obtain or verify an address, contact Washington County Rural Addressing at (979) 277-6281.
2. **Development Plans and Specifications are required:** This may include a site plan showing property dimensions, water bodies, roads, the location of existing and proposed development & structures, and structure type/use; and specifications (where applicable) for anchoring structures, proposed elevation of the lowest floor, types of water-resistant materials used, details of floodproofing of utilities, and details of enclosures below the first floor. If a proposed **subdivision or other development exceeds 50 lots or 5 acres**, whichever is less, the applicant must provide base flood elevation data. Plats must have the 100-year floodplain clearly delineated, and minimum slab elevations must be given for each lot within the floodplain. An elevation certificate signed and sealed by an R.P.L.S., Architect, or P.E. may be required. Certification from a P.E. or Architect that the structure meets floodproofing protection criteria may be required for non-residential structures.
3. The **Application, Development Plans and Specifications**, must be submitted to this office for review/approval before Floodplain Development Authorization (ok to begin construction) or Exemption can be issued. To avoid delay in processing your application; all information on the application should be completed, and any other relevant information should be submitted with the application. Work may not begin prior to written authorization or exemption from this office.
4. **Proceed with Development/Construction:** If the proposed development IS LOCATED in a Special Flood Hazard Area, the development IS REQUIRED to comply with Washington County standards for development in a Special Flood Hazard Area. If the proposed development IS NOT LOCATED in a Special Flood Hazard Area, the development IS EXEMPT from Washington County standards for development in a Special Flood Hazard Area.
5. A **new Elevation Certificate** may be required when construction is complete to verify compliance with Washington County standards for development in a Special Flood Hazard Area.
6. After it is determined that the development complies with Washington County standards for development in a Special Flood Hazard Area, a **Floodplain Development Approval** will be issued to the property owner. **This means the development complies with Washington County standards for development in a Special Flood Hazard Area.**

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