

PRESCRIBED BURN PERMITTING PROCEDURES

1. **Prescribed Burn Permit Applications:** The landowner should contact this office to obtain a permit application. Permit applications are not available online or from any other source. The permit application fee is \$25, and is non-refundable. A **physical address number** for the subject property is required. To obtain or verify an address, contact Washington County Rural Addressing at (979) 277-6281.
 2. **A Burn Plan must be completed/reviewed:** A **Written Burn Plan** must be prepared and reviewed by an appropriately trained and experienced person acceptable to Washington County to make such plans. Such persons may be associated with the Natural Resources Conservation Service, South Central Texas Prescribed Burn Association, Texas Agri-Life Extension Service, Texas Forest Service, or Texas Parks and Wildlife Department; and **the reviewer must certify** that to the best of their knowledge it meets the criteria necessary to safely conduct a prescribed burn if followed correctly **by signing the permit application**.
 3. The **Permit Application and Written Burn Plan** must be submitted to this office for review/approval before Prescribed Burn Authorization (ok to conduct burn) can be issued. To avoid delay in processing your application; all information on the application should be completed, and any other relevant information should be submitted with the application. The Prescribed Burn may not be conducted prior to written authorization from this office.
 4. **Notification:** The **permittee must notify** the **Commissioner** for the precinct in which the burn will occur, the **Washington County Sheriff's Office**, and **Washington County 911** before conducting the prescribed burn.
 5. **Conduct the Burn:** The prescribed burn must be conducted **under the supervision of a burn boss/manager**, who is qualified to act as such by the organization that prepared and/or reviewed the burn plan.
- **It shall be the responsibility of the permittee to strictly comply with the terms of the burn plan, permit, and all applicable laws. Conducting burning in compliance with an approved burn plan does not exempt the responsible party from the consequences, damages, or injuries resulting from the burn.**

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